

# Ireland Elementary School

## Parent Handbook

2018-2019

School Rating 2013-2017-A

2009 National Blue Ribbon

Four Star School

Exemplary School

Indiana Blue Ribbon  
School 1998, 2008



**When You Work Hard, Good Things Happen!!**

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[www.ireland.gjcs.k12.in.us](http://www.ireland.gjcs.k12.in.us)

## SCHOOL OVERVIEW

Ireland Elementary School is one of three elementary schools in the Greater Jasper Consolidated School Corporation. Ireland Elementary School is set in a rural community four miles west of Jasper. The school was built in 1990, and has grown from a student body of 270 to our current enrollment of 544. The facility consists of 67,000 sq. ft. Twenty-eight faculty members and twenty-one support staff work closely with the principal in the K-5 setting. The kindergarten program provides full day sessions with formal training in reading readiness, math readiness and motor development. Primary and intermediate students are grouped heterogeneously in self-contained classrooms, where allowance is made for the continuous progress of each child. All students in grades K-5 receive instruction from special teachers in the areas of art, music, library, and computer lab. The curriculum is based on state requirements (Indiana Academic Standards) and local school curriculum. The school also provides the services of a part-time school nurse, part-time speech therapist, home-school advisors, high ability instruction, and remediation (Early Success). The school also houses special education classes provided through the Dubois-Perry-Spencer County Exceptional Children's Co-op.

More than 90% of the parents and staff are members of the Parent-Teacher Organization and are very active and supportive in fund raising and our volunteer parent program.

As a member of the Advance Ed Association on accreditation and school improvement, we are committed to the continuous academic improvement of all students in the areas of language arts and mathematics.

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## **FOREWORD**

This handbook was developed to answer many of the commonly asked questions that you may have during the school year. The handbook contains information about student rights and responsibilities, as well as pertinent information about our school. Please take time to become familiar with the following information and keep the handbook available for your use. It can be a valuable reference during the school year and a means to avoid confusion and misunderstanding when questions arise. Should you have any questions, please contact the principal at 482-7751. This handbook is supplementary to Board policy. Should a provision of this handbook contradict Board policy, the Board policy will prevail. This handbook supersedes all prior handbooks and other written material on the same subject.

## **IRELAND ELEMENTARY SCHOOL MISSION**

The faculty and staff of Ireland Elementary School believe that all children have the capability to learn. Through the cooperative efforts of the child, the home, the school, and community, we accept the challenge to provide a learning environment which instills a desire for knowledge, provides the skills necessary to become a successful, participating member of the American democratic society, and inspires a vision of the future from a global perspective.

## **PHILOSOPHY OF IRELAND ELEMENTARY SCHOOL**

The primary right and duty of education resides with the parents of the child. Since the parents need the help of the whole community, the school, as an important instrument of education, has been designed to assist and cooperate with the parents in their grave responsibility.

It is the philosophy of Ireland Elementary School to educate all children by developing harmoniously their physical, intellectual, emotional and social natures in their environment, not only now, but also for the future. It is our endeavor in the formation of youth to provide for them those experiences which will develop in them such knowledge, appreciations, values and habits that will enable them to participate responsibly as intelligent and practical members in an American democratic society.

To fulfill these goals, teachers must be prepared in pedagogy in keeping with contemporary standards. As they bear witness by their examples, and work together with the parents, they should give due consideration to each individual, motivate students to act independently, and assist them with guidance and friendship.

**GREATER JASPER CONSOLIDATED SCHOOLS  
2018-2019 CALENDAR**

Wednesday, August 8, 2018	Teacher Day
Thursday, August 9, 2018	Full Day for Students
Monday, September 3, 2018	Labor Day—No School
Friday, October 12, 2018	End 1st Quarter (46 days)
Wednesday, September 26, 2018 October 3, 2018	Parent-Teacher Conferences 4:00-7:00 p.m.
Monday-Friday, October 22-26, 2018	Fall Break—No School
Wed./Thurs./Fri., November 21-23, 2018	Thanksgiving Break—No School
Friday, December 21, 2018	End 2nd Quarter (42 days) End 1st Semester (88 days)
Wednesday, January 2, 2019	Snow Make-Up Day – No School
Thursday, January 3, 2019	School Resumes
Monday, January 21, 2019	Professional Development Day - No School
Friday, February 15, 2019	Snow Make-up Day – No School
Monday, February 18, 2019	Snow Make-Up Day – No School
Wednesday, March 13, 2019	End 3rd Quarter (47 days)
Monday-Friday, March 25-29, 2019	Spring Break - No School
Friday, April 19, 2019	Good Friday - No School
Monday, April 22, 2019	Snow Make-Up Day - No School
Friday, May 24, 2019	End 4th Quarter (45 days) End 2nd Semester (92 days) Last Day of School Commencement

Snow days will be taken in order as follows: January 2, February 15, February 18, and April 22

## **PARENT TEACHER ORGANIZATION**

The Parent Teacher Organization welcomes you to Ireland Elementary School's 2018-2019 school year. We wish to stress and encourage constant open communication between parents, teachers and students to continually enhance a cooperative, supportive educational environment. Ireland Elementary School is always open for parent visitation.

### **P.T.O. FUNCTIONS**

2018 - 2019

Monday, August 6, 2018	6:00-7:00 P.M.	Open House/Meet Your Teacher
Sunday, October 7, 2018	9:00 A.M. - 12:00 P.M.	Soup & Sandwich Dinner Pick-up
Thursday, December 6, 2018	6:30 P.M.	Christmas Program (Grades K, 3, 4)
Thursday, March 14, 2019	6:30 P.M.	Spring Program (Grades 1, 2, 5)

### **P.T.O. EXECUTIVE COMMITTEE**

Co-Presidents	Mrs. Ashley Schwenk/Mrs. Erica Kluesner
Co-Vice Presidents	Mrs. Brianna Gress/Mrs. Jenna Sermersheim
Secretary	Mrs. Rachelle Huebner
Vice Secretary	Mrs. Christa Leinenbach
Treasurer	Mrs. Audrey Wagner
Vice Treasurer	Mrs. Mallory Schwenk
Teacher Representative	Mrs. Amy Winkel
Teacher Representative	Mrs. Shannon Bauer
Principal	Mr. Raymond Mehling

## **SCHOOL DAY**

The normal school day for students in grades K through 5 will be from 7:50 A.M. until 2:50 P.M. An adult supervisor is present each morning at 7:15 a.m. to supervise students: therefore, parents/guardians are urged not to send their children before this designated time. School begins at 7:50 a.m. and concludes at 2:50 p.m. In 1989-90 the state developed a student attendance management system that requires schools to record student tardies. Thus, all students in grades K-5 who report to school after 8:00 A.M. are considered tardy. Students in grades K-5 will be counted a half day absent in the morning if they report after 11:30 A.M. The school day is divided into two half days for the purpose of attendance: 7:50 A.M. – 11:30 A.M. and 11:30 A.M. – 2:50 P.M.

## **STUDENT RIGHTS AND RESPONSIBILITIES**

The rules and procedures of the school are designed to allow each student to obtain a safe, orderly, and appropriate education. Students can expect their rights will be protected and that they will be treated with fairness and respect. Likewise, students will be expected to respect the rights of their fellow student and staff. Students will be expected to follow staff members' directions and obey all school rules. Disciplinary procedures are designed to ensure due process before a student is disciplined because of his/her behavior. The school corporation has adopted a policy regarding seclusion and restraint for situations where student behaviors threaten to harm themselves or others. This policy can be accessed in the school's office.

Parents have a right to know how their child is succeeding in school and will be provided information on a regular basis and as needed, when concerns arise. Many times it will be the responsibility of the student to deliver that information. If necessary, the U.S. Mail or hand delivery may be used to ensure contact. Parents are encouraged to establish constructive communication channels with their child's teacher, support staff and to inform the staff of suggestions or concerns that may help their child better accomplish his/her educational goals.

The staff expects students to arrive at school on time and prepared to learn.

## **STUDENT WELL-BEING**

All doors including the main entrance will be locked for the entire day at 7:50 A.M.

Student safety is a responsibility of students and the staff. All staff members are familiar with emergency procedures such as fire, tornado, and lock down drills, as well as accident reporting procedures. Should a student be aware of any dangerous situation or accident, he/she must notify a staff member immediately.

All students must have an emergency medical card completed, signed by a parent or guardian, and filed in the school office.

Students with specific health care needs should submit those needs in writing and with proper documentation by a physician to the school office.



## INJURY AND ILLNESS

All injuries must be reported to a teacher or the office. If minor, the student will be treated and may return to class. If medical attention is required, the office will follow emergency procedures and attempt to make contact with the student's parents.

A student who becomes ill during the school day should request permission from the teacher to go to the office. The office will determine whether or not the student should remain in school or go home. No student will be released from school without proper parental permission.

## DRESSING AND GROOMING

Principles of good grooming and proper dress are necessary to create an atmosphere conducive to learning. It is primarily the parents' responsibility to insure that their sons and daughters adhere to these principles. Tops must have a sleeve that covers your child's shoulder. Shorts may be worn in school. It will be announced at school when your child may no longer wear shorts to school in the fall and when your child may wear shorts to school in the spring. However, students whose appearance and actions distract others from class work or who disrupt the purpose of school will be contacted and directed to dress in an appropriate manner. Sandals are permitted, but they must have heel straps for your child's safety. Flip-flops, however; are not permitted.

## APPOINTMENTS/EARLY DISMISSAL

No student will be allowed to leave school prior to dismissal time without either a written request signed by the parent/legal guardian or the parent coming to the school office to personally request the release. In the event of an emergency, a phone call will be accepted **only with proper parent verification**. Proper parent verification will include the following: (1) child's birth date, (2) child's social security number, (3) name of emergency contact person. Since all three items will be needed to verify the authenticity of the call, the parent/guardian is reminded to have this information available on them at all times. *No student will be released to a person other than a custodial parent without the appropriate permission by the custodial parent or other legal authorization.*

Upon returning to school, students must inform the office of their arrival before returning to their classroom.

## LOST AND FOUND

The lost and found area is outside the office. Students who have lost items should check there and may retrieve their items if they give a proper description. Unclaimed items will be given to charity at the close of the school year.

## **IMMUNIZATIONS**

Each student should have the immunizations required by law or have an authorized waiver. If a student does not have the necessary shots or waivers, the principal may remove the student or require compliance with a set deadline. This is for the safety of all students and in accordance with Indiana State Law. Any questions about immunizations or waivers should be directed to the school nurse.

## **USE OF MEDICATION**

In those circumstances where a student must take prescribed medication during the school day, the following guidelines are to be observed:

- All medications must be brought to the nurse's office by the parent in the original container in which it was given by the pharmacist.
- Parents, with their physician's counsel, should determine whether the medication schedule can be adjusted to avoid administering medication during school hours.
- The Medication Request and Authorization form must be filed with the nurse/office before the student will be allowed to begin taking any medication during school hours.
- Medication that is brought to the office will be properly secured.
- Students who may require administration of an emergency medication may have such medication stored in the nurse's office.
- Unused medicine by students in kindergarten through grade 8 must be sent home only through the student's parent or by an individual who is at least 18 years old and is designated in writing by the student's parent to receive the medications.
- Any unused or unclaimed medication will be destroyed by the school nurse when the prescription is no longer to be administered or at the end of the school year.
- A log of each prescribed medication will be maintained which notes the personnel giving the medication, the date, and the time of day.

### *Non-prescribed Medications*

Parents may authorize the school to administer non-prescribed medication. Written authorization from the parent or guardian must be on file in the office of the school nurse prior to the administration of the treatment. All medications must be in their original containers.

## **MENINGITIS**

Indiana Law (IC 20-30-5-18) effective July 1, 2005, mandates that each public, non-public, and charter school distribute materials concerning Meningococcal disease and its vaccines to students and parents/guardians of students each year.

Meningitis is an infection of the fluid of a person's spinal cord and the fluid that surrounds the brain. People sometimes refer to it as spinal meningitis. Meningitis is usually caused by a viral or bacterial infection. Knowing whether meningitis is caused by a virus or bacterium is important because the severity of illness and the treatment differ. Viral meningitis is generally less severe and resolves without specific treatment, while bacterial meningitis can be quite severe and may result in brain damage, hearing loss, or learning disability. For bacterial meningitis, it is also important to know which type of bacteria is causing the meningitis because antibiotics can prevent some types from spreading and infecting other people. Before the 1990s, Haemophilus influenzae type b (Hib) was the leading cause of bacterial meningitis, but new vaccines being given to all children as part of their routine immunizations have reduced the occurrence of invasive disease due to H. influenzae. Today, Streptococcus pneumoniae and Neisseria meningitidis are the leading causes of bacterial meningitis.

High fever, headache, and stiff neck are common symptoms of meningitis in anyone over the age of 2 years. These symptoms can develop over several hours, or they may take 1 to 2 days. Other symptoms may include nausea, vomiting, discomfort looking into bright lights, confusion and sleepiness. In newborns and small infants, the classic symptoms of fever, headache, and neck stiffness may be absent or difficult to detect. As the disease progresses, patients of any age may have seizures.

Some forms of bacterial meningitis are contagious. The bacteria are spread through the exchange of respiratory and throat secretions (coughing, kissing). Fortunately, none of the bacteria that cause meningitis are as contagious as things like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been.

There are vaccines against Hib and against some strains of N. meningitidis and many types of Streptococcus pneumoniae. A current vaccine, MCV4 (Menactra™) used to prevent Meningococcal disease, is licensed for use in ages 11-55. See reverse side for other information sources. Please contact your health care provider for specific instructions regarding your child. Resources for families to obtain information about meningococcal disease in addition to their local physician/health care provider and local health department include the following websites:

The Indiana State Department of Health  
<http://www.in.gov/isdh/healthinfo/meningococcal%20disease.htm>

The Centers for Disease Control and Prevention  
[http://www.cdc.gov/nip/vaccine/mening/mening\\_fs.htm](http://www.cdc.gov/nip/vaccine/mening/mening_fs.htm)

The Indiana Department of Education Student Services, School Health  
<http://www.doe.state.in.us/sservices/sn.htm>

Academy of Family Physicians <http://www.aafp.org>

Academy of Pediatrics <http://www.aap.org>

## PERTUSSIS

The Indiana State Department of Health and the Indiana Department of Education have asked that school systems provide important information to parents and guardians of students about pertussis (whooping cough) and the vaccines available to prevent this serious illness.

Pertussis is a highly contagious respiratory infection caused by the bacteria *Bordetella pertussis*. Pertussis is spread by droplets created when an infected person coughs or sneezes. Infants and young children are usually vaccinated against pertussis, but the vaccine becomes less effective as children get older, and vaccinated children can become infected.

Pertussis causes severe coughing fits. During a coughing fit, the infected person may be short of breath and appear frightened. The coughing fit may be followed by vomiting and exhaustion. Young infants are at highest risk for developing complications from the disease like pneumonia and seizures.

Teens and adults who received the whooping cough vaccine when they were younger might have milder disease if they get sick with pertussis, but they can still spread it to others. The United States Centers for Disease Control and Prevention (CDC) recommends a pertussis vaccine for all 11-12 year old children, and for anyone older who did not have the vaccine at 11-12 years of age. The pertussis vaccine (Tdap) is combined with tetanus vaccine and takes the place of one tetanus booster shot. The Tdap vaccine can be given as soon as one year after a regular tetanus booster.

Beginning the in the 2010-2011 school year, the Tdap vaccine was required for all students in grades 6-12. Please talk with your child's healthcare provider about the Tdap vaccine.

Additional resources for families to obtain information about pertussis disease include the following websites:

The Indiana State Department of Health <http://www.in.gov/isdg/22191.htm>

The Centers for Disease Control and Prevention  
<http://www.cdc.gov/vaccines/vpd-vac/pertussis/default.htm>

## **HEAD LICE**

Following the evidence based recommendations from the Centers for Disease Control and Prevention (CDC) and the American Academy of Pediatrics (AAP), who define pediculosis (head lice) as a nuisance rather than a disease, students found to have nits and/or lice will remain at school until the end of the day. Parents of affected students will be notified of the need for treatment and educated on proper treatment procedures. All siblings of affected students in the school corporation will be examined as well. Students will be reexamined the next day and if live lice are found following treatment, the student may not return to school and will be sent home to be treated again. The presence of nits will not prohibit a student from attending school; however, education to parents will be reinforced of the importance of removing all nits to prevent the chance of a recurrence. Classroom checks will only be performed if 3 or more separate students in the same classroom have a confirmed case of head lice in a time span of 1 month. Parents are encouraged to routinely check their child's hair. If parents find lice and/or nits on their child, they should notify the school nurse. Information about the control of head lice, modes of transmission, diagnosis, treatment, and examination, can be found on the CDC website, or you may contact the Dubois County Health Department, your family physician, or the school nurse.

## **BIRTHDAY/HOLIDAY TREATS**

We have adopted a new health and wellness policy. Please refer to page 31 for more information.

## **OUTDOOR RECESS**

Thirty-two degrees will be used as a guideline, although other weather related factors such as wind chill will be taken into consideration in our decision making. Please have your child(ren) dress appropriately such as coat, hat, and gloves.

## **FIRE, TORNADO AND LOCK DOWN DRILLS**

The school complies with all fire safety laws and will conduct fire drills in accordance with state law. Specific instructions on how to proceed will be provided to students by their teachers who are responsible for the safe, prompt, and orderly evacuation of the building.

Tornado and lock down drills will be conducted using the procedures prescribed by the State.

## **SAFETY**

With the highest level of support from Indiana Governor Eric Holcomb, representatives from the Indiana State Police Department, the Jasper City Police, and the Dubois County Sheriff's Department have contacted our school corporation and requested permission to have state troopers and officers walk the halls during school hours. They have also offered to perform programs about general safety and various state laws as time permits during regular school hours.

Our school was not chosen as a result of any study, safety concern or worry related to any pre-existing safety problem. This is part of a statewide initiative by the Indiana State Police to increase the visibility of law enforcement in Indiana schools. The benefit of this is two-fold; an added level of security for our children and the opportunity for the student body to interact with police officers in a positive learning environment. Please keep this in mind as you may see police cars in the school parking lots and your children may tell you about officers walking the hallways of their school.

In closing, the purpose of this letter is merely to inform parents and guardians of our student body about the initiative of the police to have a more visible presence in schools across Indiana. Our school has welcomed the presence of our local state troopers and officers, who are part of our community, and view this as an opportunity to enhance the safety of our existing school safety plan.

### **EMERGENCY CLOSINGS AND DELAYS**

If the school must be closed or the opening delayed because of inclement weather or other conditions, the following radio stations will be notified:

WITZ (104.7)

WBDC (100.9)

Households may be notified by the corporation's School Messenger System.

Parents may also visit [www.gjcs.k12.in.us](http://www.gjcs.k12.in.us) for school closing information.

Parents and students are responsible for knowing about emergency closings and delays.

### **VISITORS**

Visitors are welcome at school. In order to properly monitor the safety of students and staff, each visitor must enter at the main entrance (clock tower), report to the office upon entering the school, sign in and obtain a visitor's badge. Any visitor found in the building without the badge will be reported to the principal. Upon leaving the building please return to the office and sign out.

If a person wishes to confer with a member of the staff, he/she should call for an appointment prior to coming to the school in order to prevent any inconveniences.

Students may not bring visitors to school without first obtaining written permission from the principal.

### **USE OF TELEPHONES**

Office telephones are not to be used for personal calls. Except in an emergency, students will not be called to the office to receive a telephone call. Students are prohibited from possessing/using cellular phones on school property.

## **FIELD TRIPS**

Field trips are academic activities that are held off school grounds. There are also other trips that are part of the school co-curricular program. No student may participate in any school-sponsored trip without parental consent. Attendance rules apply to all field trips. While the corporation encourages the student's participation in field trips, alternative assignments will be provided for any student whose parent does not give permission for the student to attend. Students who violate school rules may lose the privilege to go on field trips.

## **COMPUTER TECHNOLOGY AND NETWORKS**

Before any student may enhance his/her schooling through participation in the school's computer network, parents must sign an agreement which defines the conditions under which the student may participate.

## **POSSESSION OF ELECTRONIC EQUIPMENT**

Electronic devices are not allowed anywhere on the school premises. Such items included, but not limited to, are handheld games, I-pods, MP-3 players, Nintendo D.S., cell phones, and any other high-tech devices that are not needed for education. Any forbidden equipment will be confiscated and disciplinary action will be taken.

## **SCHOOL PROPERTY**

Greater Jasper Consolidated Schools do not allow on any school property; in-line skating, roller skating, skateboarding or any other activity that may damage or deface school property. Violators may be subject to prosecution and/or other school discipline. We are proud of our school facilities and want to maintain their appearance. While the public owns the school facilities, Indiana law does treat such school facilities as private property, and therefore, restriction can be placed upon public use of the school property. The following rules shall apply:

1. None of the above activities are allowed on any of the school campuses.
2. Such activity is not allowed on prepared sports surfaces such as, but not limited to, tennis courts, tracks or synthetic turf areas.
3. Any unauthorized activity, which might cause actual or potential damage to the physical plant of the school, or risks the safety of any member of the school community, is prohibited. Examples of places where damages or injury could be caused include, but are not limited to, handrails, steps, ramps, fountains, statues, historic or information plaques, campus signs, raised surfaces, etc.

Failure to comply with this policy may result in disciplinary action, and may include the cost of repair or replacement of any damaged property.

## **BULLYING**

Bullying as defined in State law means overt, repeated acts or gestures, including verbal or written communications transmitted, physical acts committed, or any other behaviors committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student. This type of behavior is a form of harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, color, national origin, or disability. It would include, but not be limited to such behaviors as stalking, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing. Bullying will not be tolerated at Ireland Elementary School.

Any student who believes he/she has been or is currently the victim of bullying should immediately report the situation to the principal. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator. Complaints against the principal should be filed with the superintendent. Complaints against the superintendent should be filed with the Board president. Every student is encouraged, and every staff member is required to report any situation that they believe to be bullying behavior directed toward a student. Reports may be made to those identified above.

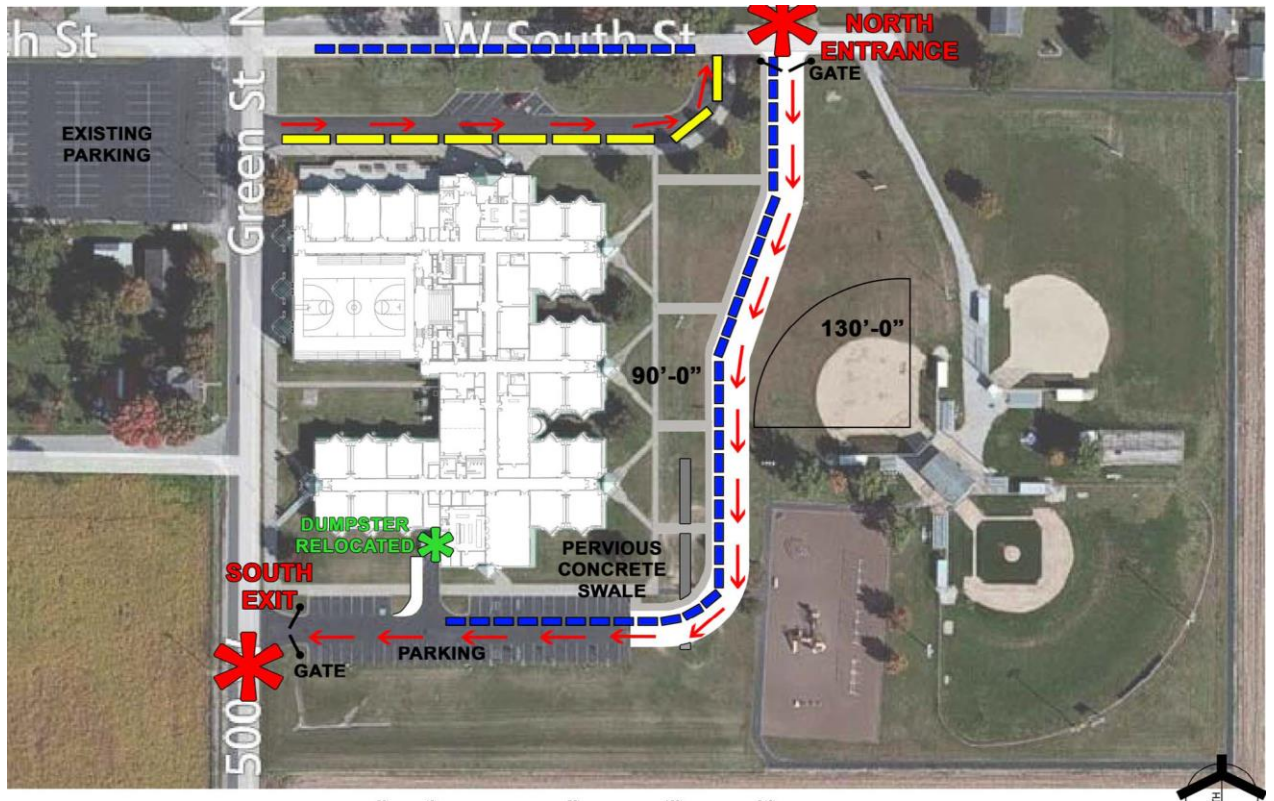
## **DROP-OFF/PICK-UP PROCEDURE**

Anyone who brings their child(ren) to school by personal automobile should adhere to the following procedure. All children are to be dropped off at the east end of the school building. Students will enter the building through third grade hallway and walk to the gym for morning supervision before school. **NO CHILDREN ARE TO ARRIVE BEFORE 7:15 A.M.**

At dismissal, parents wishing to pick up their child(ren) should adhere to the following procedure. All children will be dismissed at the south end of the school building. Parents should remain in their vehicles. School personnel will be stationed on the sidewalk to assist children. We will radio the school to send those students outside for immediate pick-up. Dismissal is at 2:50, not before.

All students will enter the vehicle on the curbside, thus you must travel around the school, as in the morning, pull up alongside the cafeteria, parked in a westerly direction. Place student name card on the car visor for quick recognition. Traffic must continue to flow. Please pass this information onto anyone that will be picking up your child(ren) from school. Any person, other than a parent/guardian, picking up a student must have provided a parent permission note to the office before pick up. We will record this information on our daily master sheet. Children walking home will be released upon the departure of the buses.





### VISITOR PARKING

In the event you wish to visit school or need to pick up your child(ren) early, you may park in one of two areas. You may either park in the blacktopped parking lot across County Road 500 W, if you plan to visit for a lengthy period of time, or along the drive by the bell tower, for shorter visits.

NOTE: During morning arrival and evening dismissal, buses will utilize the drive by the bell tower for the loading of students. Absolutely no cars will be permitted before 8:30 A.M. or after 2:30 P.M. for safety reasons.

### BUS TRANSPORTATION

The school provides bus transportation for all students. The bus schedule and route is available by contacting Ireland Elementary School at 812-482-7751.

Students will be assigned a school bus based upon the location of pick-up and drop-off. A change in a student's regular bus assignment may be granted for special need, if a note from a parent is submitted to the principal stating the reason for the request and the duration of the change.

## BUS CONDUCT

Students riding to and from school on transportation provided by the school are required to follow basic safety rules. The driver is responsible for student safety and may assign seating or direct the student in any reasonable manner to maintain safety.

A driver will not discharge a student at a place other than their regular stop unless he/she has proper authorization from school officials.

A student who becomes a behavior problem on the bus shall be disciplined and may be deprived of the privilege of riding the bus.

## MEAL SERVICE

Ireland Elementary School participates in the National School Lunch Program and makes meals available to students for the following fees:

	<i>Student</i>	<i>Adult</i>
Lunch	\$2.00/day	\$3.50/day

Lunch money will be collected for deposit in each student's individual meal account. If possible please send your child's money on a Monday. Families having more than one child in school may pay for all children with one check. It is essential that a note be included in the envelope to inform us of desired distribution of funds. This can be paid weekly, monthly, quarterly, or yearly. Each student should bring money in a sealed envelope with his/her name, grade, teacher's name and amount of money enclosed written on the outside of the envelope.

Students may also bring their own lunch to school to be eaten in the cafeteria. While you have the right to send lunch with your child, you **do not** have the right to supply other children with food. We strongly encourage your child's participation in our schools' lunch programs. In doing so, you will insure that your child has all the balanced nutrients as prescribed and mandated by the State of Indiana. However, if you choose to send a lunch to school with your child, we encourage a well-balanced meal. Milk can be purchased for \$.50. We strongly discourage fast food and "junk food".

Applications for the Free and Reduced-Price Meal program are located online. Please contact the school principal to inquire about this program.

Each student is expected to eat at school unless the parent writes a note regarding special arrangements. An adult may eat lunch with their child at school by notifying the office no later than 9:00 a.m. of that day. Stop by the office to purchase your meal ticket. Lunch menus are published in The Herald each Friday or on [www.ireland.gjcs.k12.in.us](http://www.ireland.gjcs.k12.in.us).

**LUNCH PAYMENT BREAKDOWN  
2018-2019**

Make checks payable to Ireland Elementary School.

**FIRST DAY = \$2.00**

**MONTHLY**

			<b>Running total</b>
17 days	August	\$34.00	\$ 34.00
19 days	September	\$38.00	\$ 72.00
18 days	October	\$36.00	\$108.00
19 days	November	\$38.00	\$146.00
15 days	December	\$30.00	\$176.00
20 days	January	\$40.00	\$216.00
18 days	February	\$36.00	\$252.00
16 days	March	\$32.00	\$284.00
20 days	April	\$40.00	\$324.00
18 days	May	\$36.00	\$360.00

**QUARTERLY**

1 <sup>st</sup> Quarter	\$92.00
2 <sup>nd</sup> Quarter	\$84.00
3 <sup>rd</sup> Quarter	\$94.00
4 <sup>th</sup> Quarter	\$90.00

**SEMESTER**

1 <sup>ST</sup> Semester	\$176.00
2 <sup>nd</sup> Semester	\$184.00

**YEAR**    \$360.00

**NOTE: THIS BREAKDOWN DOES NOT INCLUDE ANY FIELD TRIPS**

## **HOMEWORK POLICY**

### **Definition**

Homework is properly defined as any work planned or approved by the teacher to be completed by the student outside of the regular classroom without the immediate and direct supervision of the teacher.

### **Philosophy**

We believe:

- 1) Assigning homework is an acceptable practice. It becomes an essential part of the total education of the student when it provides the opportunity for the student to:
  - a. Practice, apply, integrate, extend or prepare for school learning.
  - b. Reinforce independent work-study skills.
  - c. Use school and community resources.
  - d. Develop self-discipline.
  - e. Be original and creative.
- 2) Homework must be based on student needs, capabilities, and/or interests.
- 3) Each teacher, student, and parent has a responsibility for insuring the success of homework assignments.
  - a. The teacher for following district and school guidelines when assigning homework.
  - b. The student for completing the assignments according to the criteria established by or with the teacher.
  - c. The parent for providing the work area, time, encouragement, and conditions necessary for the student to complete the assignments.

## **HOMEWORK OBJECTIVE**

1. To reinforce learning through the practice, application, integration, extension, and/or preparation of knowledge and skills.
2. To develop study skills, work habits and a sense of personal responsibility so that the student may become an independent learner.
3. To stimulate originality and creativity.
4. To enrich school experiences and encourage a carryover into leisure and career-centered interests.

## **GRADES 1 – 2 LATE HOMEWORK POLICY**

### **Report Card**

S	0-6 late assignments	
N	6-9 late assignments	parents receive written notification
U	10+ late assignments	parents receive written notification

### **Classroom reward/consequences**

Students will be awarded a class reward per quarter with less than 10 late assignments.

### **GRADES 3 – 5 LATE HOMEWORK POLICY**

#### **Report Card**

S	0-3 late assignments	
N	4-7 late assignments	parents receive notification from teacher
U	8 or more late assignments	parents receive notification from teacher

#### **Classroom reward/consequences**

S	0-3	student will be eligible for classroom reward/activity (if teacher designates a reward or activity for the quarter)
N	4-7	student loses eligibility for quarter reward/activity
U	8-	student loses eligibility for quarter reward/activity

AND

Student loses first scheduled privilege of the quarter (field trip, program, etc.) if late assignments continue to occur during the quarter, further reprimands will be made by the classroom teacher.

### **GRADES**

Ireland Elementary has a standard grading procedure. The purpose of a grade is to indicate the extent to which the student has acquired the necessary learning. In general, students are assigned grades based upon test results, homework, projects, and classroom participation. Each teacher may place a different emphasis on these areas in determining a grade and will so inform the students at the beginning of the coursework. If a student or parent is unsure how his/her grade will be determined, he/she should ask the teacher.

**The school uses the following grading scale for grade 5.**

A	95 – 100	D+	68 – 69
A-	93 – 94	D	62 – 67
B+	91 – 92	D-	60 – 61
B	86 – 90	F	59 – below
B-	84 – 85		
C+	82 – 83	S - Satisfactory	
C	72 – 81	N – Needs Improvement/Nonmastery	
C-	70 – 71	U – Unsatisfactory	

**Grades 1, 2, 3 and 4 will use the standards-based grading scale.**

Use the graph below as a comparison of the traditional grading scale versus the standards-based grading scale:

Traditional Grading Scale	Standards Based Grades
A+	3.51 - 4.0
A	3.0 - 3.5
A-	2.84 - 2.99
B+	2.67 - 2.83
B	2.50 - 2.66
B-	2.34 - 2.49
C+	2.17 - 2.33
C	2.0 - 2.16
C-	1.84 - 1.99
D+	1.67 - 1.83
D	1.50 - 1.66
D-	1.33-1.49
F	0 - 1.32

### **GRADING PERIODS**

Students will receive a report card at the end of each nine week period indicating their grades for each subject of study for that portion of the academic term. When a student appears to be at risk of failure, notification will be provided to the parents so they can talk with the teacher about what actions can be taken to improve poor performance.

### **RECOGNITION OF STUDENT ACHIEVEMENT**

Students who have displayed significant achievements during the course of the year are recognized for their accomplishments. Areas that may merit recognition include, but are not limited to academics, performing arts, citizenship, and volunteerism. Recognition for such activities is initiated by the staff and coordinated by the principal.

#### *Principal's Award*

Given to all students who earn all A's on their report card.

#### *Perfect Attendance*

Given to all students who have been in school every day of the year.

#### *President's Academic Fitness Award*

Given to fifth grade students that maintain a B+ average through grades 4 and 5.

## **STUDENT ASSESSMENT**

To measure student progress, students will be tested in accordance with State standards and corporation policy. These assessments are given to monitor student progress and determine educational mastery levels. These tests are also used to help the staff determine instructional needs. These assessments include the following:

iReady Reading/Math

Benchmark Assessments – Administered throughout the school year

Classroom assessments will be used to assess student progress and assign grades. These are selected or prepared by teachers to assess how well the students have achieved specific objectives.

## **RECOGNIZING THE CHARACTERISTICS OF GIFTED CHILDREN**

ERIC Clearinghouse on Handicapped and Gifted Children (1985) cites three types of characteristics of gifted children: general behavioral, learning, and creative characteristics.

### **General Behavior Characteristics**

Gifted children's behavior differs from that of their age-mates in the following ways:

- Many gifted children learn to read early, with better comprehension of the nuances of language. As much as half the gifted and talented population has learned to read before entering school.
- Gifted children often read widely, quickly, and intensely and have large vocabularies.
- Gifted children commonly learn basic skills better, more quickly, and with less practice.
- They are better able to construct and handle abstractions.
- They often pick up and interpret nonverbal cues and can draw inferences that other children need to have spelled out for them.
- They take less for granted, seeking the "hows" and "whys."
- They can work independently at an earlier age and can concentrate for longer periods.
- Their interests are both wildly eclectic and intensely focused.
- They often have seemingly boundless energy, which sometimes leads to a misdiagnosis of hyperactivity.
- They usually respond and relate well to parents, teachers, and other adults. They may prefer the company of older children and adults to that of their peers.
- They like to learn new things, are willing to examine the unusual, and are highly inquisitive.
- They tackle tasks and problems in a well-organized, goal-directed, and efficient manner.
- They exhibit an intrinsic motivation to learn, find out, or explore and are often very persistent. "I'd rather do it myself" is a common attitude.

### **Learning Characteristics**

Gifted children are natural learners who often show many of these characteristics:

- They may show keen powers of observation and a sense of the significant; they have an eye for important details.

- They may read a great deal on their own, preferring books and magazines written for children older than they are.
- They often take great pleasure in intellectual activity.
- They have well-developed powers of abstraction, conceptualization, and synthesis.
- They readily see cause-effect relationships.
- They often display a questioning attitude and seek information for its own sake as much as for its usefulness.
- They are often skeptical, critical, and evaluative. They are quick to spot inconsistencies.
- They often have a large storehouse of information about a variety of topics, which they can recall quickly.
- They readily grasp underlying principles and can often make valid generalizations about events, people, or objects.
- They quickly perceive similarities, differences, and anomalies.
- They often attack complicated material by separating it into components and analyzing it systematically.

### **Creative Characteristics**

Gifted children's creative abilities often set them apart from their age-mates. These characteristics may take the following forms:

- Gifted children are fluent thinkers, able to generate possibilities, consequences, or related ideas.
- They are flexible thinkers, able to use many different alternatives and approaches to problem solving.
- They are original thinkers, seeking new, unusual, or unconventional associations and combinations among items of information.
- They can also see relationships among seemingly unrelated objects, ideas, or facts.
- They are elaborate thinkers, producing new steps, ideas, responses, or other embellishments to a basic idea, situation, or problems.
- They are willing to entertain complexity and seem to thrive on problem solving.
- They are good guessers and can readily construct hypotheses or "what if" questions.
- They often are aware of their own impulsiveness and irrationality, and they show emotional sensitivity.
- They are extremely curious about objects, ideas, situations, or events.
- They often display intellectual playfulness and like to fantasize and imagine.
- They can be less intellectually inhibited than their peers are in expressing opinions and ideas, and they often disagree spiritedly with others' statements.
- They are sensitive to beauty and are attracted to aesthetic values.

Please contact your child's principal for further consultation if you believe your child exhibits any general, behavioral, and/or creative characteristics associated with giftedness.



## 5200 – ATTENDANCE

### RULES AND PROCEDURES FOR STUDENT ATTENDANCE

#### INTRODUCTION

It is the policy of the Board of School Trustees to provide and maintain appropriate and required educational programs for students in the Greater Jasper School Corporation. Regular school attendance is an important element in attaining and maintaining successful performance in school. Clear policy and guidelines, which encourage, nurture, and, if necessary, compel students and parents to expect and maintain that regular school attendance helps student performance.

The School Board requires all students enrolled in the schools of this Corporation to attend school regularly in accordance with the laws of the State. The Corporation's educational program is predicated upon the presence of the student and requires continuity of instruction and classroom participation. The regular contact of students with one another in the classroom and their participation in a well-planned instructional activity under the tutelage of a competent teacher are vital to this purpose.

It is compulsory that all students enrolled in the Greater Jasper School Corporation are to be in their assigned classes at required times, and days, unless they have an allowable excuse for their absence.

Exceptions to compulsory attendance designated in the law and for which the students' absence is not to be recorded or penalty awarded are service as a page or as an honoree of the Indiana General Assembly, high school students service on an election board or who help in the election process, appearance by subpoena in court, and ordered service on active duty in the Indiana National Guard (IC 20-8.1-3-18).

#### CLASSIFICATION OF ABSENCES

- A. **Excused Absences:** Excused absences and tardies are these: (1) personal illness/injury or exposure to a contagious disease, (2) death in the immediate family, (3) required court attendance (4) professional appointment, (5) Observation or celebration of a bona fide religious holiday, (6) \*duty in the Indiana National Guard, (7) \*services as a page for or as honoree of the General Assembly, (8) \*service on precinct election board or for political candidates or parties, (9) \*witness in a judicial proceeding, and (10) such other good cause as may be acceptable to the Superintendent or permitted by law. Excused absences (except those allowed by law) are recorded. Make-up work is allowed if completed in a reasonable time.

\*Student will not be counted as absent with proper verification certificate and/or documentation.

NOTE: Where the term parent is used this means custodial parent or legal guardian.

- B. **Unexcused Absences:** All absences and tardies not defined in 'A' above or in the law shall be considered as unexcused. (Examples of more common unexcused absences are work, missing bus, trips, car trouble, oversleeping, suspension, and truancy.)

1. **Unexcused Absence WITH Make-up Credit:** Where there is an arrangement with the school before the absence occurs and where approval has been granted. Examples of unexcused absence WITH make-up credit could be family trips approved in advance, religious activities and holidays approved in advance, and verified emergencies. Make-up work credit is allowed. *It is the responsibility of the student to arrange for make-up work prior to the absence. All completed work is due upon return to school.*
  2. **Unexcused Absence WITHOUT Make-up Credit:** Where there is NO knowledge or approval of the parent and the school – no acceptable parent permission, truancy, work, missed bus, suspension, etc. Make-up work may be expected for educational development, but credit will not be applied to class grade.
- C. **Truancy:** A student will be considered truant when the absence from school or class is without the knowledge and approval of a school administrator or parent.
- D. **Habitual Truancy:** A student who has been found to be truant for the fifth time in a school year is considered a habitual truant.
- E. **School Activities:** Students who miss school for more than one-half (1/2) of the school day because of illness or unexcused absence may not attend after school activities the same day unless permission is granted by the principal.
- F. **Leaving School (Early Dismissal):** Students may leave the school building or school grounds during the regular hours of school when written permission from a parent and approval of the school principal has been obtained.
- G. **Illness:** *If a child is ill, the parent must notify the school before 10:00 a.m. that the child will be absent.* If a call has not been received by 10:00 a.m., school personnel shall attempt to contact a parent by calling a home, work, or emergency number provided by the parent. A reasonable effort shall be made to contact a parent, but the failure to do so does not relieve the parent of the responsibility for the student's attendance and/or reporting a reason for absence.
- H. **Return to School:** Students returning to school from an absence when no call had been made shall have a note from a parent. The note should contain the student's name, reason for absence, date(s) and time of absence, a parent signature and the phone number where the parent can be reached. The note (or call) is to be presented prior to re-admittance to school.

### **Excusable Reasons for Absence**

The Corporation accepts only the following as excusable reasons for absence from school. Each absence shall be explained by telephone notification and in writing and signed by the student's parents. The excuse shall be submitted to the principal and filed as part of the student's school record.

A written excuse for absence from school shall be approved for each secondary school student who is a member of and participates in the Indiana wing of the civil air patrol for not more than five (5) days in a school year. The student shall provide appropriate documentation from the civil air patrol and shall not be recorded as being absent on any date to which the excuse applies.

A written excuse for absence from school may be approved for one (1) or more of the following reasons or conditions:

- A. personal illness/injury or exposure to a contagious disease (This is limited to the length of quarantine as fixed by the proper health officials.)

The principal may require a doctor's confirmation if s/he deems it advisable. All required confirmations will be due within 48 hours of the documented absence.

- B. required court attendance
- C. professional appointments –medical, counseling, legal

Parents are to be encouraged to schedule medical, dental, legal, and other necessary appointments other than during the school day. Since this is not always possible, when a student is to be absent for part of the day:

1. The student shall have a statement to that effect from his/her parents;
2. The student shall bring a signed statement from the doctor, dentist, lawyer, counselor, etc. to the effect that s/he reported promptly for the appointment;
3. The student shall report back to school immediately after his/her appointment if school is still in session

- D. death in the immediate family – parent, guardian, sibling, grandparent, aunt, or uncle
- E. observation or celebration of a bona fide religious holiday

Any student shall be excused for the purpose of observing a religious holiday consistent with his/her creed or belief.

- F. \*a member of the Indiana wing of the civil air patrol who is participating in a civil air patrol program for not more than five (5) days in a school year
- G. \*duty with Indiana National Guard
- H. \*services as a page for or as an honoree of the general assembly
- I. \*service on precinct election board or for political candidates or parties
- J. \*witness in a judicial proceeding
- K. such other good cause as may be acceptable to the Superintendent or permitted by law

\*Student will not be counted as absent with proper verification certificate and/or documentation.

Absences that do **not** accumulate against this guideline include:

- A. field trips;
- B. college visits, not to exceed two (2) days in number, unless approved by the principal.
- C. a member of the Indiana wing of the civil air patrol who is participating in a civil air patrol program for not more than five (5) days in a school year  
\*Verification by submitting documentation from the Indiana Civil Air Patrol detailing reason for absence.
- D. duty with Indiana National Guard  
\*Verification by submitting a copy of orders to active duty
- E. services as a page for or as an honoree of the general assembly  
\*Verification by a certificate of the Secretary of the Senate or the Chief Clerk of the House of Representatives
- F. service on precinct election board or for political candidates or parties  
\*Verification by signed permission of parent/guardian **and** submitting a signed document by the candidate, political party chairman, campaign manager, or precinct officer generally describing the duties of the student on the date of the election.
- G. witness in a judicial proceeding  
\*Verification by submitting subpoena to appear in court as a witness.

### **Make-Up Opportunities**

A student may make-up units of study with a properly certificated teacher if prior approval has been granted by the principal. Students will be given the opportunity for making-up work missed due to approved absences. The length of time for completion of make-up work shall be commensurate with the length of the absence.

Students will be given the opportunity to make-up work missed due to suspension. The make-up work must be completed and presented to the teacher upon his/her return to school. Tests missed during the period of suspension may be made up by the students by contacting the teacher on the day of his/her return to school. The teacher, at his/her convenience, may administer the test or assign alternate written work in lieu of the test missed.

### **Student Vacations During the School Year**

Students are permitted to go on vacation during the school year without penalty (except the week ending each semester). The purpose of this administrative guideline is to accommodate parents who want to take their vacations during the school year and the desire to enjoy that time as a family.

Whenever a proposed absence-for-vacation is requested, parents must discuss it with the principal. The length of absence should be made clear, and those involved should have an opportunity to express their views on the potential effects of the absence.

- A. The Corporation will only approve a student's absence for a vacation when s/he will be in the company of his/her own parent unless there are extenuating circumstances deemed appropriate by the principal.

**If a student is absent for any type of vacation, she/he will be considered unexcusably absent from school and subject to truancy regulations.**

- B. The student may be given approximate assignments and materials for completion.
- C. Separate daily assignments may be given.  
All assigned work is due on the date of return to school.
- D. The time missed will be counted as an authorized, unexcused absence, but shall not be a factor in determining grades unless make-up work is not completed.

## **NOTIFICATION AND PENALTY**

### **Due Process**

- A. 5 DAYS OF ACUMULATED ABSENCE  
Written notice to the parent from the principal.
- B. 10 DAYS OF ACCUMULATED ABSENCE  
Personal contact to the parent from the principal or counselor.
- C. 15 DAYS OF ACCUMULATED ABSENCE  
Mandatory conference with the principal to consider non-promotion and/or Form 16.  
Certified notification from the Corporation Attendance Office.

### **Truancy**

A student shall be considered truant each day or part of the day s/he is unexcusably absent from his/her assigned location. **Absence** is defined as non-presence in the assigned location any time beyond the tardiness limit. A student will be considered tardy rather than absent if s/he is in his/her assigned location within ten (10) minutes after the official start of the school day.

Truancy demonstrates a deliberate disregard for the educational program and is considered as a serious matter. Administrative action taken will be as follows:

- A. No credit will be recorded for work missed as a result of truancy.
- B. A record of the truancy will be entered in the student's record file.
- C. A parent conference may be held.

A student shall be considered a "habitual truant" when, in spite of warnings and/or his/her parent's efforts to ensure attendance, s/he has accumulated five (5) trancies during a school year.

In accordance with State law, the building principal and/or attendance officer shall use Form 5200 F to keep the Bureau of Motor Vehicles informed of each student whose truancy has resulted in at least two (2) suspensions, an expulsion, or an exclusion from school or if the student has withdrawn from school in an effort to circumvent the loss of his/her learner's permit or application for a driver's license.

The disciplining of truant students shall be in accord with Board policies and due process, as defined in Policy 5611 and the Student Code of Conduct.

## **NOTIFICATION AND PENALTY**

### **Due Process**

- D. 5 DAYS TRUANCY – Written notice to the parent from the principal
- E. 8 DAYS TRUANCY – Personal contact and written notice via Certified Mail to the parent from the principal or counselor.
- F. 10 DAYS TRUANCY – Mandatory conference with the principal to consider Form 16
- G. 11 DAYS TRUANCY – Automatic expulsion of student. Truancy Affidavit filed with the Dubois County Juvenile Courts. Notice sent to the Bureau of Moto Vehicles and Bureau of Child Labor to revoke driver's license and work permit.

### **Students Leaving School During School Day**

- A. No staff member shall permit or cause any student to leave school prior to the regular hour of dismissal except with the knowledge and approval of the principal and with the knowledge and approval of the student's parents.
- B. No student will be released to any government agency without proper warrant or written parental permission except in the event of an emergency as determined by the principal.

### **Encouraging Attendance**

Promoting and fostering desired student attendance habits requires a commitment from the administration, faculty, and parents. No single individual or group can - in and of itself - successfully accomplish this task

A professional staff member's responsibility must include, but not be limited to:

- A. providing meaningful learning experiences **every day**;
- B. speaking frequently of the importance of students being in class, on time, ready to participate;
- C. keeping accurate attendance records (excused vs. unexcused);

- D. requiring an admit slip from a student when s/he returns from an absence and invoking a consequence if s/he does not have one;
- E. incorporating defined, daily participation as part of the teaching/learning process and each grading period (see AG 2220);
- F. requiring students to make up missed quizzes, tests, and other pertinent assignments.

## **TARDINESS**

The term "tardy" means being late to school, class or an activity, with or without permission of parents/guardian or school personnel. The building administrator in consultation with staff will establish a specific building definition of what constitutes "being late to school, class or an activity." All teachers will inform their respective classes of the building's definition of "being late to school, class or an activity." The teacher will counsel with those students who are developing a pattern of being tardy. The teacher will refer to a school administrator those students who in the teacher's judgment are not making progress towards correcting the problem.

### **Penalty for Tardiness**

The penalty for tardiness will be left to the discretion of the administration. Teachers may not deduct percentages from grades for tardiness, but may use other methods of dealing with the problem of students arriving late to class.

Repeated tardiness to each class and accumulated tardiness will be handled by the building administrator.

### **Greater Jasper Consolidated Schools Health and Wellness Policy and Food/Snack Guideline Adopted-2013**

The Greater Jasper School Corporation Health and Wellness Policy can be viewed in detail on the Greater Jasper Schools website at: <http://www.gjcs.k12.in.us/>

Greater Jasper Schools promotes healthy lifestyles. Proper nutrition, exercise, and sleep are all key components in sustaining a healthy and happy lifestyle for our children. All three elementary schools serve nutritious, well-balanced lunches. Fifth and Tenth Street Schools also offer a nutritionally balanced breakfast.

Participation in your child's lunch and/or breakfast programs at their respective schools is strongly encouraged. If you choose to pack a lunch for your child, please focus on a variety of foods that supply your growing child with appropriate nutrition. A well-balanced meal with no junk food is the best choice for all children.

Our elementary schools will allow birthday treats/snacks to be brought from home once a month. Each classroom teacher will coordinate the monthly birthday celebration.

## FACULTY/STAFF

Principal	Mr. Ray Mehling	
Secretaries	Mrs. Toni Reckelhoff	
	Mrs. Abby Giesler	
Kindergarten	Mrs. Tara Britton	
	Mrs. Stacey Crawford	
	Mrs. Sara Olinger	
	Mrs. Kathy Wagner	
Grade One	Mrs. Dawn Kilian	
	Mrs. Kelly Lehmkuhler	
	Mrs. Cheryl Sermersheim	
	Mrs. Kelly Shields	
Grade Two	Mrs. Jenny Hanneman	
	Mrs. Sarah Johnson	
	Mrs. Debbie Weidenbenner	
	Mrs. Amy Winkel	
Grade Three	Mrs. Shannon Bauer	
	Mrs. Amy Buechlein	
	Mrs. Amber Fleck	
	Mrs. Lisa Kincer	
Grade Four	Mrs. Andrea Ackerman	
	Mrs. Emily Freeman	
	Mrs. Nikki Roberts	
Grade Five	Mr. Caleb Begle	
	Mrs. Amber Hoffman	
	Mrs. Andrea Mehringer	
	Mrs. Heather Pfister	
Resource Teachers	Mrs. Ashley O'Connor	
	Mrs. Amanda Beck	
Music	Mrs. Mary Burke	
Art	Mrs. Sharon Loveless	
Librarian	Mrs. Susan Gossett	
School Nurse	Mrs. Brandi Stiles	
Speech Therapy	Mrs. Leslie Jerger	
School Social Workers	Mrs. Heather Goodhue	
	Mrs. Melanie Krueger	
Instructional Assistants	Mrs. Cindy Vogler	Mrs. Aggie Kress
	Mrs. Margaret Brescher	Mrs. Lisa Mann
	Mrs. Cathy Bartley	Mrs. Donna Jones
	Mrs. Jill Peter	Mrs. Nicole Kurzendoerfer
	Mrs. Shanelle Best	Mrs. Naomi Edwards
	Mrs. Sandy Ruckriegel	
Maintenance	Mr. Mark Gehlhausen	
Custodians	Mrs. Rhonda Englert	
	Mrs. Bonnie Schwenk	
Cafeteria Staff	Mrs. Ladonna Werner	
	Mrs. Becky Weisheit	
	Mrs. Kathy Meyer	
	Mrs. Julie Young	
	Mrs. Karen Sanders	